Banner Naming Conventions

Banner forms, reports, jobs, and tables have seven character

names with the following structure:

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| --- | --- | --- | --- |
| **Position 1**  identifies the  primary system  owning the  form, report,  job, or table. | **A** Alumni/Development | **L** Occupational Tax/Lic. | **U** Utilities |
| **B** Property Tax | **N** Position Control | **V** Voice Response |
| **C** Courts | **O** Customer Contact | **X** Records Indexing |
| **D** Cash Drawer | **P** HR/Payroll/Personnel | **W** Reserved for client |
| **F** Finance | **Q** Electronic Work Queue | **Y** applications that co-exist |
| **G** General | **R** Financial Aid | **Z** with Banner2000 |
| **I** Information Access | **S** Student |  |
| **K** Work Management | **T** Accounts Receivable |  |

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| **Position 2**  identifies the  module owning  the form, report,  job, or table. | **General (G)** | **Student (S)** | **Finance (F)** |
| **E** Event Management | **A** Admissions | **A** Accounts Payable |
| **J** Job Submission | **C** Catalog | **B** Budget Development |
| **L** Letter Generation | **E** Support Services | **C** Cost Accounting |
| **O** Overall | **F** Registration/Fee Assessment | **E** Electronic Data Interchange |
| **P** Purge | **G** General Student | **F** Fixed Assets |
| **S** Security | **H** Grades/Academic History | **G** General Ledger |
| **T** Validation form/table | **I** Faculty Load | **I** Investment Management |
| **U** Utility | **K** Reserved for SCT Intl.-UK | **O** Operations |
| **X** Cross product | **L** Location Management | **P** Purchasing/Procurement |
| **Accounts Receivable (T)** | **M** CAPP | **R** Research Accounting |
| **F** Finance Accounts Receivable | **O** Overall | **S** Stores Inventory |
| **G** General Accounts Receivable | **P** Person | **T** Validation form/table |
| **O** Overall | **R** Recruiting | **U** Utility |
| **S** Student Accounts Receivable | **S** Schedule | **X** Archive/Purge |
| **T** Validation form/table | **T** Validation form/table |  |
| **U** Utility | **U** Utility |  |
|  |  |  |
| **Financial Aid (R)** | **HR/Payroll/Personnel (P)**  **Position Control (N)** | **Alumni/Development (A)** |
| **B** Budgeting | **A** Application | **A** Membership |
| **C** Record Creation | **B** Budget | **D** Designation |
| **E** Electronic Data Exchange | **C** COBRA | **E** Event Management |
| **F** Funds Management | **D** Benefit/Deductions | **F** Campaign |
| **H** History and Transcripts | **E** Employee | **G** Pledge and Gift/Pledge Payment |
| **J** Student Employment | **H** Time Reporting/History |  |
| **L** Logging | **O** Overall | **M** Prospect Management |
| **N** Need Analysis | **P** General Person | **O** Organization |
| **O** Common Functions | **R** Electronic Approvals | **P** Constituent/Person |
| **P** Packaging & Disbursements | **S** Security | **S** Solicitor Organization |
| **R** Requirements Tracking | **T** Validation/rule table | **T** Validation form/table |
| **S** Student System Shared Data | **U** Utility | **U** Utility |
| **T** Validation form/table | **X** Tax Administration | X Expected Matching Gift |
| **U** Utility |  | **Information Access (I)** |
|  |  | **S** Student |
|  |  | **R** Financial Aid |
| **All Products**  **W** Reserved for client forms or modules used within a Banner2000 application  **Y** (character in position 1 does not equal W, Y, or Z)  **Z** | | |

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| **Position 3**  identifies the  type of form,  report, job, or  table.  **Position 3**  identifies the  type of form,  report, job, or  table. | **General (G)** | **Student (S)** | **Finance (F)** |
| **A** Application form | **A** Application form | **A** Application form |
| **B** Base table Batch COBOL process | **B** Base table | **B** Base table |
| **I** Inquiry form | **I** Inquiry form | **I** Inquiry form |
| **O** Online COBOL process | **P** Process | **M** Maintenance form |
| **Q** Query form | **Q** Query form | **Q** Query form |
| **R** Rule table Repeating table Report/process | **R** Rule table Repeating table Report/process | **R** Rule table Repeating table Report/process |
| **T** General maintenance Temporary table | **V** Validation form/table View | **V** Validation form/table View |
| **V** Valdtn form/table View |  |  |
|  | **Accounts Receivable (T)** |  |
| **A** Application form | **P** Process | **R** Report |
| **I** Inquiry form | **Q** Query form | **V** Validation form/table |
| **Financial Aid (R)** | **HR/Payroll/Personnel (P)**  **Position Control (N)** | **Alumni/Development (A)** |
| **A** Application form | **A** Application form | **A** Application form |
| **B** Base table | **B** Base table Batch COBOL process | **B** Base table |
| **I** Inquiry form | **I** Inquiry form | **C** Called/list form |
| **P** Process/report | **P** Process | **I** Inquiry form |
| **R** Rule table  Repeating rules table Report | **R** Rule table  Repeating table Report/process | **P** Process/report |
| **T** Temporary table | **V** Validation form/table | **R** Repeating rules table |
| **V** Validation form/table View |  | **T** Temporary table |
|  | **Information Access** | **V** Validation form/table View |
|  | **R** Report |  |

**Examples:**

**Positions 4, 5, 6, and 7** uniquely identify the form, report, job, or table.

# SPAIDEN SHRROLL STVSTAT

S Student S Student S Student

P Person H Grades/Acad. Hist. T Validation form/table

A Application R Report V Validation form/table

IDEN Identification ROLL Grade Roll STAT State/Prov. Code